

Mid Devon District Council

Special meeting of the Audit Committee

Tuesday, 21 February 2017 at 4.00 pm
Phoenix Chamber 1, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 21 March 2017 at 5.30 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr R Evans (Chairman)
Cllr Mrs J B Binks
Cllr Mrs C Collis
Cllr R M Deed
Cllr T G Hughes
Cllr R F Radford
Cllr L D Taylor

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Apologies**

To receive any apologies for absence.

2. **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3. **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

4. **Minutes of the previous meeting** (*Pages 5 - 10*)

To approve as a correct record the Minutes of the meeting held on 24 January 2017 (copy attached).

5. **Internal Audit Options from 2017/18** (*Pages 11 - 14*)

To receive a report from the Internal Audit Team Leader summarising the options MDDC has for Internal Audit provision going forwards.

6. **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Internal Audit Strategy
- Risk and Opportunity Management Strategy
- Performance and Risk
- Four Year Strategic Audit Plan and Work Programme
- Code of Corporate Governance
- Internal Audit Progress Report
- Internal Audit Charter
- External Audit update and progress report
- Chairman's annual report for 2016/17

Note: This item is limited to 10 Minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday 13 February 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.